



MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION
(Autonomous) (ISO 9001:2008) (ISO/IEC 27001:2005)

4th Floor, Government Polytechnic Building, 49, Kherwadi, Bandra (East), Mumbai 400 051.

Tel. No. : 26471255(O) / 26470916(P)

Fax: 91-022-26473979

Email: secretaryr@msbte.com

Web: www.msbte.com

No. MSBTE/D-55/MSBTE quiz/2017-18/ 10497

Date: 13 NOV 2017

WEB CIRCULAR

To,
The Principals
Institutes affiliated to MSBTE
and autonomous, running diploma courses.

Sub.:- Proposals are invited for **Organizing State Level MSBTE Quiz Competitions** in the academic year 2017-18 for the diploma students.

You are aware that MSBTE has been organizing State Level Technical Quiz Competitions for the diploma students. Such competitions have been successfully organized since last Ten years.

MSBTE intends to further encourage this activity during the academic year 2017-18 at its affiliated institutes, and therefore it is appealed to the institutes to give their willingness to organize such competitions.

Institutes willing to conduct the competition can submit their online proposals by filling online form through their "Institute Login" under Academic Monitoring menu. The online proposals shall be accepted upto **27th Nov. 2017**. The group wise competitions are scheduled to be conducted from **15th Jan. 2018 to 20th Jan. 2018**.

Note:-

1. No registration fee for participants.
2. Competition should be arranged for only one day.
3. Financial sanctions will be strictly as per MSBTE norms and no deviations will be permitted without written sanction of MSBTE.
4. Budgetary provisions will be made to respective Regional Offices.
5. No sponsor without prior permission of MSBTE shall be accepted by the institutes.
6. The events should be conducted in coordination with the respective Regional offices of MSBTE.
7. At the time of competition, observer will be appointed by concerned RBTE.
8. There should not be any program one day prior to and later at the host institute.
9. For successful organization of the competition, **general guidelines are attached** herewith.


(Dr. Vinod M. Mohitkar)
Secretary

M.S. Board of Technical Education
Mumbai-400 051.

Copy to

1. Hon. Director, MSBTE, Mumbai, for information.
2. Dy. Secretary, MSBTE, Regional Office, Pune/Nagpur/ Aurangabad/Mumbai, for necessary action.
3. Web Portal Manager for necessary action.

Guidelines for State Level Students MSBTE Quiz Competition 2017-18

1. All MSBTE Affiliated institutes and Autonomous Polytechnics are allowed for conducting and participating in Quiz competition.
2. The last date for entry into the competition should be one week prior to the event.
3. The final date of event (discipline wise) will be displayed on MSBTE web site, and host institute must intimate to all the institutes by sending the postal copy of program leaflets.
4. The complete program schedule to be planned one month in advance.
5. Entries of participants to be planned in advance.
6. For quick and wider publicity, the organizing institute can use the MSBTE web site.
7. Minimum 10 Entries (Teams) from each discipline for Quiz Competition must be planned. Only final year students can participate in Quiz Competition.
8. There should be one team of two members from each participating institute with one accompanying faculty if the team is from interior of Maharashtra. Preferably a lady staff member will accompany, if there is girl student in the team.
9. Photographs of the event to be taken & one set of selected good photographs in jpg form to be sent to mail id newsletter@msbte.com.
10. For obtaining good response for the entries, support by MSBTE will be provided, but it should be informed to this office 10 days prior to the date of event.
11. The individual institute will form Organizing Committee for proper arrangement of program. The Members in the organizing Committee shall be;
 - I) Chief Coordinator, Principal
 - II) Program coordinator, HOD/senior Faculty
 - III) Co-ordinator, lecturer (01)
 - IV) Ministerial staff, Clerk/Lab. Asst. (01)
 - V) Peon (01)
12. The Quiz Question Moderation committee to be formed for finalization of Quiz rounds and Quiz question.

The Quiz committee comprises three senior faculty members of the discipline from different institutes.
13. Fifty percent Questions should be based on curriculum and Fifty percent on Technological field related to discipline.
14. Questions and Answers finally selected should be of short nature. (It must be of Single line or Minimum words).
15. Four/Five teams in each round and for each round 4 sub-rounds may be considered.
16. Questions and Answers should be Interesting & Mind boggling.
17. The Quiz Master to be appointed should be preferably from Technical field. (At least from Science).
18. Use of only English language for Anchoring to be adhered.
19. The honorarium will be paid to the Anchor as well as to the Quiz Master. The Approval to the honorarium of these two expert should be taken in advance from respective Dy. Secretary of the region.
20. The complete mock trial must be taken for finalization of LCD display of question in the quiz competition.
21. The arrangement of the competition should be in big sized hall. It should be preferably in Auditorium or large Drawing hall.
22. Accordingly the size of Central Dias, Arrangement & positions of Quizzing team, position of LCD Screen, Sound system etc. must be planned and mock trial to be made.
23. The main central Banner must depict prominently visible MSBTE Logo and other contents as per the guidelines from MSBTE. The Banner content will be given by MSBTE/RBTE.
24. The font size, font colour of question displayed on LCD screen should properly selected. It should be clearly visible and readable to all persons in the auditorium.
25. Font size may be finalized by expert from media if necessary.

26. **Avoid colour background to the Question as well as Answer choices.**
27. The font colour of question should not be eye glaring.
28. The Question as well as Answer choices or option or displayed on the screen should be “**Still Type**” and **Not Rolling Band Type**.
29. Flagging Name of institute (Answering Team) must be displayed at all the times of answering. This can be of **Rolling Band Type**.
30. Bill will be passed at actual, but it must be within stipulated limit provided as per as possible.
31. Time for reading the question, thinking and replying should be sufficient and it should be legitimately planned.
32. The jury should be as far as possible from the same city/town. Conveyance to jury at actual taxi charges will be provided.
33. Certificate of participation will be issued by organizing institute, signed by Dy. Secretary of RBTE & Principal of organizing institute.
34. Certificate of prize winner will be issued by MSBTE, signed by Director MSBTE & Principal of organizing institute.

Financial Provision

Sr.No	Expenditure Head	Code	MSBTE Technical Quiz Competition
01	TA/DA	E-31002	20,000/-
02	Refreshment	E-31003	10,000/-
03	Remuneration & Honorarium	E-31004	35,000/-
04	Contingencies (Photography, Banners etc)	E-31006	20,000/-
05	Stationary	E-31007	5,000/-
06	Publication & Printing	E-31009	5,000/-
07	Facility Utilization Charges	E-31017	5,000/-
08	Cash Prizes	E-31018	15,000/-

The detail break up as follows:-

For the event –

A) I) Accommodation Charges (E-31002)

Accommodation arrangement for participating student will be made by the organizing institute. The organizing institute will be paid Rs. 100/- per day per participant student. Accommodation will be provided to only Lady staff or the parent accompanying the girl student.

II) Travelling charges (E-31002)

a) Traveling expenses limited to S.T. bus fare (Excluding ASIAD OR LUXURY Buses) or Railway IInd class sleeper fare will be paid to the student, Lady staff/parent accompanying the student.

b) Local conveyance of Rs. 50/- will be paid per student, Lady staff, parent accompanying the student.

B) Food Charges (E-31003)

The organizing institute will be paid Rs. 100/- per day per participant student, Lady staff/One parent of girl student towards food arrangement. Food & accommodation shall be provided for student/ staff reporting one the day prior to the event by the host institute.

C) For Honorariums / Remuneration (E-31004)

a) Quiz Question Moderation Committee members Rs. 1500/- each. Limited to three members

b) Jury Rs. 1000/- each limited to two members per group (Group of 8-10 teams)

c) Organizing Committee of Institute

i) Principal /Chief Coordinator Rs. 2000/-

ii) Programme Coordinator Rs. 2500/-

iii) Co-ordinator Rs. 1500/-

iv) Ministerial staff (01) Rs. 1000/-

v) Peon (01) Rs. 500/-

Rs. 7500/-

- d) i) Quiz Master should not exceed more than Rs. 1000.
ii) Anchor should not exceed more than Rs. 2500.

The honorarium to the Quiz Master and Anchor will be decided by Principal of organizing institute and Dy. Secretary of concerned RBTE and will be paid by RBTE. The honorarium to the Quiz Master and Anchor varies from city to city.

The organizing institute will submit its report of feed back of the student and an organizing committee within 10 days of event to MSBTE.

The organizing institute should submit its budget proposal to RBTE 10 days prior to the event and accordingly the RBTE will allocate the fund to concerned institute.

The concerned RBTE will disburse 75% of the sanctioned amount in advance to the organizing institute. The institute will submit the detail of expenditure to RBTE within 10 days from the event for the release of balance 25% amount.

The Joint Director of Regional office of DTE and Deputy Secretary of the regional office of MSBTE will be invited for Inaugural and Concluding sessions.

- D) All the payments of prizes and honorarium shall be paid by electronic transfer to concerned a/c of the beneficiary. In case of non-availability of a/c details A/c payee cheques may be issued.



(Dr. Vinod M. Mohitkar)
Secretary

M.S. Board of Technical Education
Mumbai-400 051.

Central Banner Contents



**MAHARASHTRA STATE
BOARD OF TECHNICAL EDUCATION**
(ISO:9001:2008) (ISO/IEC 27001:2013)

STATE LEVEL TECHNICAL QUIZ COMPETITION
(Course Name)
2017-2018
Conducted By
(Logo and Institute Name)

Course Name:-Civil Engineering Group/Mechanical Engineering Group/Electrical Engineering Group/Electronics Engineering Group/ Computer Engineering Group/Chemical Engineering Group/Pharmacy